

RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
September 14, 2023

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, September 14, 2023 at 7:00 p.m., in the Elementary Cafeteria.

Present were: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
M. Adams and R. O'Brien

Absent was: T. McElroy

Dr. Parker led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 12, 2023.

**CORRESPONDENCE-None**

**PRESENTATION-**Mr. Adams gave a full outline and overview of the many activities that have taken place in the district between this board meeting and August's board meeting.

**STUDENT COUNCIL REPRESENTATIVE**

Emily Valverde reported the RHS Student Council welcomed everyone back to school. They ended the summer by hosting Freshmen Orientation on August 30th. The freshmen in attendance were able to meet the administrative team, their class advisors and some upperclassmen that will be able to help them this year. They smoothly transitioned to their new start time and daily bulletin format. They are excited to announce that they will be hosting a staff team competition this year to get our faculty members more involved in school events. They hope to see them in attendance at sporting and community events. The council is currently selling Ram Pride shirts. If you would like to order them to wear to events', please contact Mrs. Hunter. A few key dates in our near future are: September 28th we will be selecting Homecoming theme, October 10th float construction will begin, October 16th-20th Homecoming Spirit Week and October 21st Homecoming.

**GOOD NEWS**

Mrs. Milch stated Senior Hailey Minard has been honored by the Burlington County Parks System for "Five Years' Participation as a Young Naturalist." Hailey plans to major in archeology in college. RHS football team set a school scoring record with 59 points in the win over Lindenwold. The previous record of 55 points was set in 1946 against Bordentown. Those Rams finished at 10-2 as the SJ Group I champions. By the way, the Riverside head coach of that team was Eagles player Al Wistert, who is on the list of potential NFL Hall of Fame inductees. Congratulations to the 2023 2-0 Rams, coached by Bob VanSciver, Don Jack, Chuck Kasowski, Bruce Lazaruk—all former Ram players. Sophomore football player Justin Mary was a candidate for South Jersey Player of the Week, following his 3-touchdown performance against Lindenwold. The Riverside field hockey program has merged with Palmyra, whose program has been dormant for several years. The new Riverside-Palmyra team made its debut on Monday. Good luck to Riverside Coach Nancy Fritz, Palmyra Coach Danielle Willard, and the ladies who are wearing the maroon and red.

**PRESENTATION-**NJSLA State Assessment Results and Graduation Report was presented by Mr. Adams and Ms. Saia. Retired staff was honored by administration.

### **APPROVAL OF MINUTES**

On the motion by Mrs. Graf, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on August 10, 2023.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **APPROVAL OF FINANCIAL REPORTS**

On the motion by Mrs. M. Pinho, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (July 31, 2023), the Treasurer's Report (July 31, 2023), the Cafeteria Financial Report (July 31, 2023), the student Activity Financial Report (July 31, 2023), Athletic Council (July 31, 2023), the Budget Status Report (July 31, 2023) and Board Secretary's Certification Budgetary Line Item Status (July 31, 2023), as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **APPROVAL OF BILLS**

On the motion by Mrs. M. Pinho, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of September 14, 2023 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **BUSINESS & FINANCIAL**

#### **Transfers**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

#### **Statement of Assurance**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff 2023-2024 school year, to be submitted to the Executive County Superintendent, as presented.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Fire Drill and Security Report**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the August Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Specialist, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Dual Use of Educational Space**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves submission of the application for Dual Use of Educational Space for BSI and Library Book Selection using shared space in the Riverside Elementary School Media Center and for Speech Therapy and Library Book Selection using shared space in the Riverside High School Media Center during the 2023-2024 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Lindenwold Board of Education Tuition**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Lindenwold Board of Education for the 2023-2024 academic year, at a per pupil cost of \$17,200 for one (1) High School foster care student.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Trenton Board of Education Tuition**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Trenton Board of Education for the 2023-2024 academic year, at a per pupil cost of \$17,200 for one (1) High School foster care student.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**DebtBook Service Agreement**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attached service agreement with Debtbook to provide GASB-96 management/compliance software in the amount of \$8,700 for the 23-24 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Riverside Township Field Trip Transportation Services (24-T2) Bid Award**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves First Student, Inc. as the lowest bidder and awarded the field trip transportation services contract at a per bus cost of \$614, plus \$175/hr after 4 hours, on an AS NEEDED basis for the 23-24 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Riverside Township Sports Transportation Services (24-T1) Bid Award**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves First Student, Inc. as the lowest bidder and awarded the sports transportation services contract at a per bus cost of \$614, plus \$165/hr after 4 hours, on an AS NEEDED basis for the 23-24 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Empower AAC**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attached Services Agreement, to provide Augmentative and Alternative Communication consultation for the 2023-2024 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Riverside Township School 2024 Roof Replacement and Restoration (GA#23-22) Bid Award**

On the motion by Mrs. S. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves USA General Contractors, Corp. as the lowest base bidder and awarded the base roofing contract in the total amount of \$3,880,000 for the Roof Replacement and Restoration project overseen by Garrison Architects beginning in 2024. The District has opted to reject Alternate Bid #1 and Alternate Bid #2. Bid sheet log and required document compliance reviewed by Garrison Architects, per attached Award Recommendation Letter.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**PERSONNEL**

**Volunteers**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2023-2024 school year.

<b><u>Name</u></b>	<b><u>Position</u></b>
Joe Previtch	Football Coach
Lauren DePietro	Art Club Advisor
Donnalee Healy	Crochet Club Advisor

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Substitutes**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the custodial substitutes for 2023-2024 school year, pending criminal history review and sexual misconduct/child abuse review.

<b><u>Name</u></b>
Isaac Watson
Faris Caba

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Termination**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the termination of Employee No. 1190 for job abandonment effective August 24, 2023.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Leave Requests**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the leave of absence request from the employee listed below, for the period indicated:

<b><u>Employees</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
Kerri Amoriello	RES Basic Skills Teacher	November 07, 2023 - January 30, 2024

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Staff Development**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**New Employees**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2023-2024 school year, as recommended by the Superintendent.

1. Cheryl Kaufman, Part-Time MS/HS Hall/Bathroom Monitor, at the hourly rate of \$17.58 per hour, start date September 18, 2023.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Bus Drivers**

On the motion by Mrs. M. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following Cinnaminson BOE contracted bus drivers to be paid the stipend amounts below based on the amount of Riverside Township sports trips run for the fall, winter, and spring sport seasons.

**Names**

Mary Keller  
David Foster

Stipend Amounts:

1. Obtain CDL and drive minimum of 1 trip during school year: \$250
2. Drive a minimum of 10 trips during a particular season: \$1,000 (Up to \$3,000 in school year)
3. Additional stipend over 10 trips in particular season:
  - a. 11-20 trips: \$120/trip
  - b. 21-30 trips: \$140/trip
  - c. 30 or more trips: \$160/trip

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**POLICY**

**None at this time.**

**STUDENTS**

**Field Trips**

On the motion by Mrs. Winerling, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Fundraisers**

On the motion by Mrs. Winerling, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Home/Bedside Instruction**

On the motion by Mrs. Winerling, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2023-2024 school year, as listed:

<b><u>ID#</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
240144	September 05, 2023	November 27, 2023
260297	September 05, 2023	Undetermined date

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Out of District Placements**

On the motion by Mrs. Winerling, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2023-2024 school year, as listed:

<b><u>ID#</u></b>	<b><u>Placement</u></b>	<b><u>Annual Tuition</u></b>
270094	Brookfield Academy	\$81,293.40
281000	Hampton Academy	\$64,330.20

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**PROGRAM**

**Nursing Services Plans and Standing Orders**

On the motion by Mrs. Sierra, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2023-2024 Nursing Services Plans and Standing Orders for Riverside Middle/High School and for Riverside Elementary School, as presented.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Memorandum of Understanding**

On the motion by Mrs. Sierra, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Civil Air Patrol Cadets at School Program Memorandum of Agreement and Organization Action Documentation between Riverside Township School District leadership and the NJ Civil Air Patrol Commanding Officers, signed by Superintendent Michael Adams, Major Dana Ruggieri, Colonel Andrew Liput, and Captain Timothy Sperr, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**District Mentoring Program**

On the motion by Mrs. Sierra, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the District's Mentoring, Mentoring Plan for the 2023-2024 school year, as presented.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**NJ Learning Acceleration Program: High-Impact Tutoring Grant**

On the motion by Mrs. Sierra, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby affirms the application submission for the NJ Learning Acceleration Program: High-Impact Tutoring Grant for the 2023-2024 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**FACILITIES**

**Facility Use**

On the motion by Mrs. M. Pinho, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice,  
Abstained: S. Wrice  
Nay: 0  
Carried



**COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS –No Report

ATHLETICS – No Report

CURRICULUM – Mrs. S. Pinho congratulated the district on the new high AP score results.

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – Mr. Mossop stated Delanco BOE is interviewing for an interim Superintendent and should have a candidate next week..

**Acknowledgement of Visitors** – None

**EXECUTIVE SESSION**

On the motion by Mrs. Winerling, seconded by Ms. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby go into Executive Session at 7:38 pm for the purpose of a student hearing.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, M. Pinho, S. Pinho J. Sierra, B. Winerling, R. Wrice, S. Wrice

Nay: 0

Carried

The board discussed the recommendation by the Superintendent and it was a unanimous vote to support.

Meeting reconvened at 8:07 pm.

**ADJOURNMENT**

On the motion by Mrs. R. Wrice, seconded by Mrs. S. Wrice, and carried unanimously, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Robert O'Brien  
Board Secretary